

RECORD OF PROCEEDINGS

March 9, 2021

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Buchanan called the regular meeting of the Hanna Town Council to order at 6:26P.M. Roll call was taken, Council Members present constituting a quorum were:

Mayor:

Lois Buchanan

Council Members:

Sam Sikes

Jayson Nordquist

Bill Dys

Absent:

Tracy Fowler

Constituting all the members of the Hanna Town Council.

Also present:

Town Treasurer/Clerk

Ann Calvert

Town Clerk/Treasurer:

Lesley Birge

PWD Director

Larry Korkow

Chief Water Operator

David Sutter

Rec Center Director

Vivian Gonzales

APPROVE AGENDA:

Cm. Sikes **moved to approve the agenda with the addition of New Business, item I. Fowl Permit For Jennifer Brown.**

Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Nordquist **moved to approve the March 9, 2021 Regular Meeting Minutes.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORTS:

HCJPB

February 2021 Minutes,

March 9, 2021

**Public Works Department
North Fork Engineering
WTP**

Report

March 2021 Report

March 2021 Report

Marshal's Office

No Report

Rec Center

February 2021 Minutes

SCWEMS

January 2021 Minutes, Reports

CCVC

February 2021 Minutes

Cemetery

January 2021 Minutes

Hanna Housing Board

February 2021 Minutes, Reports

Museum Board

February 2021 Minutes

Planning & Zoning

February 2021 Report

Cm. Nordquist **moved to approve all Board and Department Reports.**
Cm. Dys seconded the motion. The motion carried with all present members voting aye.

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID February 26, 2021 AS FOLLOWS:

| | | |
|------------------------------|---|------------|
| ABC-NV | Test Fees, Kennedy, Phillips | \$200.00 |
| Amazon | Five AED Accessory Kits | \$99.75 |
| Amazon | Gaming Office Chair Rec Center | \$169.98 |
| Black Hills Energy | Natural Gas Services for Town Properties | \$5,380.13 |
| Corthell And King Law Office | January Legal Service | \$270.00 |
| Energy Laboratories, INC | Water Samples, UPS Shipping | \$67.00 |
| Engineering Associates | Close Out Cost of Hot Tub Project Engineering | \$59.36 |
| Ferguson Waterworks | Software Annual Coverage Costs | \$2,437.43 |
| Hanna Headlight | Monthly Website Fee | \$45.00 |
| Honnen Equipment Company | Labor Costs Equipment Inspection | \$411.91 |
| Microsoft Azure | Server Backup Service | \$26.99 |
| New Dingy Dan's | Meals For Meeting | \$153.00 |
| OWPSACSTATE | Training Materials David Sutter | \$62.31 |
| Perkins Oil Co. | Fuel for Town Vehicles | \$166.00 |
| Pool Supply Unlimited | Portable Pool Lift Chair | \$4,172.45 |
| Recreation Supply Company | Deck Paint/PH Tabs Rec Center | \$623.00 |

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| | | |
|--|--|--------------------|
| Rocky Mountain Power | Electricity for Town Properties | \$7,614.89 |
| Valli Information Systems | Monthly Maint on OTC Systems | \$25.00 |
| Xerox Financial Services | Lease Payment | \$37.00 |
| XESI Document Solutions | Contract and Overage Charge | <u>\$118.60</u> |
| Grand Total | | \$2,207.49 |
| BILLS TO BE PAID March 10, 2021 AS FOLLOWS: | | |
| BCN Telecom INC | Long Distance Telephone Services | \$108.40 |
| Blakeman Propane | Propane for WTP | \$1,831.62 |
| Bluetarp Credit Services | Annual Renewal/Shop Tools | \$507.99 |
| Carbon County Clerk | Fire Protection services for 2021 | \$7,000.00 |
| Carbon Power And Light | Electricity for WTP Vault | \$35.88 |
| CC Predator Mgmt. District | Annual Predator Control | \$150.00 |
| Chelsey Smith | Shirts Rec Center | \$112.00 |
| City of Laramie | Trash Tipping fees February | \$1,268.82 |
| Corthell And King Law Office | Legal Service February | \$98.55 |
| Deborah Danick | Utility Account Overpayment Refund | \$237.00 |
| Home Town Market | Bingo Supply Broom, Rec/Supply for meeting | \$80.06 |
| HCJPB | Purchas Loader and Dozer | \$10,000.00 |
| Honeywagon | March Roll Off/ Tipping fees/ Portable Toilet | \$727.98 |
| Marcia Beals | Keys for Rec Center and PWD | \$24.95 |
| Norco, Inc. | Cylinder Rental June | \$192.40 |
| North Fork Engineering, Inc. | Engineering Front /Main St. 11/1/20 to 1/31/21 | \$3,363.00 |
| Perkins Oil Co. | Fuel for Town Vehicles | \$1,661.45 |
| Quill | Office/Janitor Supply/ | \$259.56 |
| Rawlins Automotive | HMO Filters/Wipers/ PWD 8 Qt Gear Oil | \$176.03 |
| Rawlins Fire Extinguisher | Annual Inspection and recharge, New Units | \$1,668.50 |
| Saratoga Sun | Two Ads Rec/HMO | \$123.25 |
| The Radar Shop | Radar Repair | \$99.50 |
| Town of Hanna | Water/Sewer/Landfill Town Utilities | \$643.58 |
| Union Telephone | Cell Phone Services | \$934.08 |
| Union Telephone | Cell Phone Services | \$789.98 |
| USA Blue Book | Supplies for WTP | \$579.58 |
| Valli Information Systems | Monthly Maint. On OTC Payments | \$25.00 |
| Wee Folks Place | Monthly Allotment | <u>\$333.33</u> |
| Grand Total | | \$33,032.46 |

Cm. Sikes moved to approve Financial Summary for January and February January Income Statement, Ratify Bills Paid February 26, 2021, January Payrolls, and Bills to be Paid March 10, 2020. Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

VISITORS:

Yvonne Johnson with an update and announcements CCED.

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UNFINISHED BUSINESS:

NONE

NEW BUSINESS:

APPROVE DEDUCTIBLE FOR LOCAL GOVERNMENT LIABILITY POOL MEMBERSHIP RENEWAL FOR FISCAL YEAR 2022 (07/01/2021 TO 06/30/2022:

Cm. Nordquist **moved to approve \$2,000.00 Deductible for Local Government Liability Pool Membership Renewal for Fiscal Year 2022 (07/01/2021 to 06/30/2022.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

APPROVE ASSISTING MUSEUM IN PAYING FOR PART OR ALL OF THE NATURAL GAS LINE FOR MUSEUM COTTAGE AND VICTOR ANDERSON BUILDING:

Cm. Nordquist **moved to approve paying for the installation cost of the natural gas line for Museum Cottage and Victor Anderson Building.**

Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE A NEW MEMBER FOR THE ECONOMIC DEVELOPMENT BOARD:

During Discussion It was announced that there is an opening for a Hanna Representative on the Carbon County Economic Development Board.

APPROVE FIRST READING ORDINANCE #391 DESIGNATING THE AMOUNT OF GENERAL TAX TO BE ASSESSED, LEVIED AND COLLECTED FOR THE FISCAL YEAR 2021-2022 ON ALL TAXABLE REAL AND PERSONAL PROPERTY WITHIN THE TOWN OF HANNA, WYOMING :

Cm. Sikes **moved to approve first reading Ordinance #391 designating the Amount Of General Tax To Be Assessed, Levied and Collected for the Fiscal Year 2021-2022 on all Taxable Real and Personal Property Within the Town of Hanna, Wyoming.** Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

APPROVE TO PUT THE FRONT AND MAIN STREET WATER LINE PROJECT OUT FOR BID:

Cm. Sikes **approve to put the front and main street water line project out for bid.** Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

APPROVE MAYOR SIGNING DEQ PERMIT TO CONSTRUCT APPLICATION:

Cm. Dys **moved to approve Mayor signing DEQ Permit to Construct Application.** Cm. Nordquist

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seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE WATER METER EXPANSION TANK WAIVER:

Cm. Nordquist made a motion to table the **Water Meter Expansion Tank Waiver until Attorney can look it over**. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

DISCUSS TERM OF HANNA BOARD REPRESENTATIVE FOR SCWEMS:

Discussion was had that the term expired last year and the Town did not reappoint the Representative. Mayor Buchanan stated that she had spoken with SCWEMS and the County and all believed it would be best to let the Representative finish the three-year term. The Mayor also stated that everyone she spoke with said Mr. Lake is an asset to SCWEMS therefore she agreed that he should continue as the Representative for Hanna.

DISCUSS/APPROVE FOWL PERMIT FOR JENNIFER BROWN:

Cm. Sikes **moved to approve the Fowl Permit for Jennifer Brown on the condition that she brought in the dimensions of the enclosure**. Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

John Osling stated the Town entrance sign is cracked and looks like it's falling apart. PWD Korkow said the cracks were sealed but he would look at it.

Donna Pipher asked if the Museum could be on the Trail Blazing Sign. Mayor Buchanan said she would look into it.

Yvonne Johnson stated that the CCED might be able to help with funding.

ADJOURNMENT:

Cm. Nordquist **moved to adjourn the meeting at 8:16 pm**. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

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Lesley Birge

Town Clerk

Lois Buchanan

Mayor

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